



**Position Title:** Indy Parks - Greenspace Crew Lead

**Dates:** September 9, 2024 – August 8, 2025

**Pay:** Maximum Living Allowance \$28,000.00

**Segal Education Award:** \$7,395.00 upon completion of term

**Schedule:** Monday - Friday 8:00 AM - 4:30 PM, some weekends required.

**Location:** Marion County, Indiana

**Reports to:** Bryce Patz – Manager – Improvement and Beautification Projects Manager – AmeriCorps Program Director

### **Organization Overview:**

Indy Parks and Recreation provides parks, greenspaces, trails, and recreation opportunities for Marion County residents and visitors. The agency offers 216 parks, 11,258 acres of greenspace, 130 playgrounds, 155 sports fields, 153 miles of trails, 23 recreation and nature centers, 19 aquatic centers, 21 spray grounds, 13 golf courses, and four dog parks. Indy Parks also provides a range of sports, art, education, and recreation programs and more than 2,400 programs throughout the year. Indy Park's mission is to connect communities by providing places and experiences that inspire healthy living, social engagement, and a love of nature.

### **Position Description:**

Urban parks play an important role in enhancing the quality of life in cities, providing spaces for recreation and civic engagement. They also offer solutions to various community and national issues by serving as healthy exercise spots, managing stormwater runoff, improving air quality, promoting economic and community development, and providing safe and accessible recreational opportunities. Indy Parks is seeking four (4) AmeriCorps members who can lead AmeriCorps crews in park restoration efforts in Marion County. The Greenspace Crew Lead will focus on park restoration activities, making it an excellent opportunity for those interested in honing their leadership skills, conservation, community engagement, and outdoor work. Greenspace Crew Leads will also support the Community Engagement Lead in implementing community programming, and project support. Members will have access to hands-on skill development, free training, and experience working in a municipality.

### **Overview of Duties and Responsibilities:**

- Crew leaders are expected to offer mentorship, training, and support up to six (6) crew members
- Promote individual member development and a healthy, supportive, member community
- Assist with park improvements to restore park properties and assets, such as equipment, landscaping, trail maintenance/construction, and graffiti, debris, and trash removal
- Monitor, manage, and promote the crew's physical and emotional safety on and off the service site
- Performs landscape maintenance to include planting, pruning, weeding, mulching, watering, and propagating, as well as other horticultural practices and general greenspace management
- Performs conservation practices such as invasive plant removal, installing native plants, erosion mitigation, resource monitoring, and sign installation
- Support educational opportunities surrounding the environment, sustainability, conservation, and more for community members of all ages
- Operates City vehicles and other power equipment (e.g., trucks, gator, weed trimmer, and leaf blowers)

### **Qualifications:**

- Valid driver's license
- Must be 21 years of age
- Be able to pass federal, state, and National Sex Offender background checks
- Must have a high school diploma or GED equivalent
- Some higher education or technical schooling is preferred
- Proficiency in Microsoft Office Suite
- Basic horticultural skills and love the outdoors are encouraged
- Tree and plant identification is a plus
- Strong time-management skills and ability to serve independently as well in group settings

### **Benefits:**

- 7 personal days – in addition to days the City-County government is closed.
- \$7,395.00 AmeriCorps Segal Education Award

- Professional development trainings
- Quality for federal student loan forbearance during service term
- Free access to Eagle Creek Park and other Indy Parks benefits

**Term Schedule:**

Greenspace Crew Lead service term is 1700 hours (roughly 10 months) between September 9, 2024 – August 8, 2025. The schedule will be 8:00 AM – 4:30 PM, Monday through Friday with some weekend requirements.

**Physical Requirements:**

The physical requirements descriptive here are representative of those what must be met by a member to successfully perform the essential functions of this position.

Use of tools and equipment as trained for normal park maintenance. Most work will take place outdoors in a variety of weather conditions. The Greenspace Crew Lead will work in the parks will present times where they will interact safely with the public. Members should have the ability to lift 50 pounds, bend, stand, walk, crouch, kneel, climb, stoop, and crawl throughout the day. While performing the duties of the position, the member is regularly required to talk and hear.

For questions, contact Bryce Patz, Indy Parks Improvement and Beautification Projects Manager at [bryce.patz@indy.gov](mailto:bryce.patz@indy.gov) or (463) 279-2641.

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